

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: Fire

AGENDA DATE: 05/24/05

CONTACT PERSON/PHONE: Fire, Alan Parsons, (915) 775-7305

DISTRICT(S) AFFECTED: N/A

SUBJECT:

APPROVE: Staffing Table Change Request

BACKGROUND / DISCUSSION:

The addition of this position will allow a civilian employee to conduct and develop training programs for ARFF personnel. This will result in the uniformed position currently designated to perform this function to be reassigned to perform firefighting functions.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Already budgeted for FY/05.
Fund Source: 62620010-40101-62040

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____

FINANCE: (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: 4/28/05

CITY OF EL PASO
STAFFING TABLE CHANGE REQUEST

Date sent to City Council: 5/24/05

INITIALS 2005-78

Date sent to Human Resources: 5/11/05

DEPARTMENT NAME: Fire Department	(1) HR DEPARTMENT ID 22	(2) ATTACHED DOCUMENTATION <input type="checkbox"/> Description of Duties <input type="checkbox"/> Organization Chart	REQUESTED EFFECTIVE DATE: 4/29/05
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A=add
D=delete (3) (4) (5) (6) ACTIONS (7) *Position Type *R/T/C = Regular, Temporary, Contract
*L/U = Classified, Unclassified

A/D	# OF POS	Max Head Count	Business Unit	ACCOUNT DESCRIPTION and ACCOUNT CODE Fin. Dept. ID-Fund-Fin. Loc. Proj. or Grnt. (00000000-00000-00000PorG0000)	Position Number(s)	JOB CODE	JOB CLASS TITLE	PLAN GRADE PM 74	R/T/C	L/U
A	1	1	COFEP	62620010-40101-62040		5612	Training Specialist		R	L
D	1	5	COFEP	"		7332	Firefighter	ES-1	R	L
			COFEP							
			COFEP							
			COFEP							
			COFEP							
			COFEP							
			COFEP							

(8) Purpose: ☐ Streamline ☐ Expanded Program ☐ New Program ☐ New Facility ☒ Other (Explain)

(9) STATEMENT OF NEED / CONSEQUENCES OF NOT APPROVING ACTION(S): The addition of this position will allow a civilian employee to conduct and develop training programs for ARFF personnel. This will result in the uniformed position currently designated to perform this function to be reassigned to perform firefighting functions.

ANTICIPATED IMPACT ON:

(10) DEPARTMENT ORGANIZATION/OPERATIONS	(11) DEPARTMENT BUDGET
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(12) DEPARTMENT HEAD SIGNATURE: <i>Roberto Ruelas</i>	DATE: 4-29-05	BUDGET CHANGE <input type="checkbox"/> Required <input type="checkbox"/> Attached	AMOUNT ADDITIONAL FUNDS None. Same starting Pay.
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<input checked="" type="checkbox"/> Requested CC and CG is Appropriate <input type="checkbox"/> Change Class To <input type="checkbox"/> Change Grade To	COMMENTS HUMAN RESOURCES DEPARTMENT RECOMMENDATION	HUMAN RESOURCES DIRECTOR <i>[Signature]</i>	DATE 5/3/05
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COMMENTS: OK CBertalli.	O.M.B RECOMMENDATION / CITY MANAGER APPROVAL
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RECOMMENDATION <input checked="" type="checkbox"/> Position(s) Recommended <input type="checkbox"/> Position(s) Not Recommended	CHIEF FINANCIAL OFFICER	CITY MANAGER <i>David Arment</i>
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F-STCR.dot 10/29/2004

RECEIVED

MAY 02 2005

HUMAN RESOURCES DEPT.
ADMINISTRATION

APPROVED: 5-11-05

RECEIVED

MAY 11 2005

HUMAN RESOURCES DEPT.
ADMINISTRATION

MAY 4 '05 PM 4:52

DATE